

**St. Matthew Catholic Church  
2800 Pine Tree Road, Longview, TX  
Columbarium Niche Purchase Application Form**

**APPLICANT / BUYER INFORMATION** (to be completed by Applicant)

Name(s) of Applicant (printed): \_\_\_\_\_

Address of Applicant: \_\_\_\_\_

Contact info of Applicants Ph.# \_\_\_\_\_ email: \_\_\_\_\_

Ph.# \_\_\_\_\_ email: \_\_\_\_\_

Name(s) of Purchaser(s) (printed): \_\_\_\_\_  
(as to be shown on Niche cover -  
23 characters/spaces per line max,  
- Extra fees for additional lines)

Purchaser’s Parish (Church) \_\_\_\_\_

Niche Location(s) Requested: 1<sup>st</sup> Choice \_\_\_\_\_  
2<sup>nd</sup> Choice \_\_\_\_\_  
3<sup>rd</sup> Choice \_\_\_\_\_

Requested Payment Plan: In Full at Contract Execution (\_\_\_)  
(check one) Installments: (\_\_\_\_\_) Down Payment \$ \_\_\_\_\_  
# Months of Installment Payments (max = 24) \_\_\_\_\_

**OFFICE INFORMATION** (to be completed by Office personnel only)

Date of Application: \_\_\_\_\_ Time of Application: \_\_\_\_\_

Name of Staff / Committee Member  
Taking the Application: \_\_\_\_\_

**APPROVAL**

Application Approval Signature: \_\_\_\_\_

Approver’s Name (printed): \_\_\_\_\_

Approval Date: \_\_\_\_\_