

**St. Matthew Catholic Church
2800 Pine Tree Road, Longview, TX
Columbarium Niche Purchase Application Form**

APPLICANT / PURCHASER INFORMATION (to be completed by Applicant)

Name(s) of Applicant/Purchaser (printed): 1) _____
2) _____

Address of Applicant(s): _____

Contact info of Applicant(s) Ph.# _____ email: _____
Ph.# _____ email: _____

Name(s) of Person(s) on Niche (printed): _____
(as to be shown on Niche cover -
23 characters/spaces per line max,
- Extra fees for additional lines)

Purchaser's Parish (Church) _____

Niche Location(s) Requested: 1st Choice _____
(example 1A 8X8 -14) 2nd Choice _____
3rd Choice _____

Requested Payment Plan: In Full at Contract Execution (___) (full payment required before niche use)
(check one)
Installments: (___) Down Payment \$ _____
Months of Installment Payments (max = 24) _____

OFFICE INFORMATION (to be completed by Office personnel only)

Date of Application: _____ Time of Application: _____

Name of Staff / Committee Member
Taking the Application: _____

APPROVAL

Application Approval Signature: _____

Approver's Name (printed): _____

Approval Date: _____